



தமிழ்நாடு ஆசிரியர் கல்வியியல் பல்கலைக்கழகம் TAMIL NADU TEACHERS EDUCATION UNIVERSITY

(Established under Tamil Nadu Act 33 of 2008)

Gangaiamman koil street, Karapakkam, Chennai - 600 097.

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CAMPUS DEVELOPMENT AND MAINTENANCE POLICY

Preamble

Tamil Nadu Teachers Education University is a developed and well-maintained campus with a picturesque look, state of the art facilities that inspire academic fraternity and other stakeholders. A landscape with a clean, green and energy-efficient environment nurtures an ideal ambience for teaching and learning. It is Paramount for any higher education institution must maintain such a green and clean campus, the Tamil Nadu Teachers Education University campus is no exception. A well-defined policy is necessary to govern the campus facilities and their maintenance, towards this "Campus Development and Maintenance Policy" is to be framed and implemented.

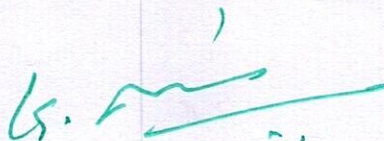
Scope

A clean and well-maintained campus offers an opportunity to take the lead in redefining its environmental culture, contributing to the positive image of the campus, and reflecting the core values of the institution. Ultimately it fosters the institution towards a world-class standard. Besides aesthetic, values, it also ensures sustainable practices towards a carbon-neutral campus.

Objectives

- ❖ To maintain a clean & Green Campus
- ❖ To achieve Sustainable Development Goals(SDGs)
- ❖ To create awareness regarding environmental policy amongst the students and the staff members. ii. To maintain a pollution-free campus by avoiding tobacco, Pan-Masala, chewing on the campus. As per the govt. rules and regulations regarding the instructions of tobacco-free campus signboards are displayed at various places on the campus
- ❖ To provide secure, safe and healthy learning facilities
- ❖ To encourage tree plantation and maintenances of trees on the campus among students and staff




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Policy Statement

The University adopts a regular schedule to maintain buildings, roads, and water and electricity facilities. A strategic plan is adopted to conserve the floral and faunal species which supports the “net-zero CO₂ emissions”.

Effective water management through recycling, rainwater harvest, ponds and sprinkler are practiced, Solid waste management system is ensured through biogas and compost production.

A systematic and standard operating procedure is adopted to provide safe and secure operation of all equipment and learning facilities. The University campus is monitored 24/7 by CCTV camera for the safety and the security of the students

Responsibility

The TamilNadu Teachers Education University Admin office looks after the maintenance of infrastructures such as buildings, roads, water facilities and electricity. Further, the assigned duty of the Admin Office includes maintenance of departments, classrooms, seminar halls, auditorium, health centre, yoga centre, and indoor and outdoor playgrounds. An annual budget is allocated for the above-said purpose.

A separate Centre (**ESTATE-CAMPUS MAINTENANCE AND DEVELOPMENT CENTRE**) with a Director and Deputy Director for campus maintenance is constituted for cleaning and maintenance of campus buildings, drainage, roads, lawns, gardens, children’s park, playgrounds and general facilities with supporting staff. Minor repairing and services at the various building are also carried out as per the University norms.

Implementation

Campus Development and Maintenance Policy will be executed through a specially constituted committee with the cooperation of stakeholders.

Approval and Review

Campus Development and Maintenance Policy will be reviewed once in three years or as and when required. The Registrar of the University will be the custodian of the policy.

Financial Provisions

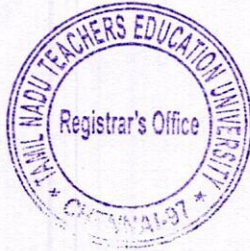
The University having following separate head of provisions for Maintenance of Campus in its Annual Financial Budget

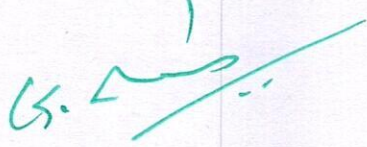
- ❖ Security Charges
- ❖ Water Charges
- ❖ Maintenance of Buildings

18. Sabbatical Leave
19. Facilities for the employees with special needs – Ramps, etc.
20. Yoga practice for University community
21. Employment on compassionate grounds.
22. Health Checkup Camps having tie-ups with hospitals.
23. Faculty Development Programmes, Faculty Enrichment programmes for skill up-gradation and training are organized for both teaching and non-teaching staff.
24. Permission is granted to participate in Refresher Courses/ Orientation Programmes/Short Term Courses to the teaching staff for professional development.

The Vice-Chancellor takes note of all teaching and non-teaching staff who does commendable work and presents with a congratulatory message, and thus motivates the Teaching and Non-teaching staff.

In order to achieve these goals, the faculty members are further trained in administrative related work. Like one big family, everyone works for the common good of the institution.




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WELFARE MEASURES

The Tamil Nadu Teachers Education University has a well-defined procedure for performance appraisal system for Teaching and Non-teaching staff. PBAS is followed to assess the performance of the teaching staff members. The system has different parameters that **systematically evaluate** the faculty member's performance and thereby showing their progress in their respective field of expertise.

The PBAS proforma has been developed based on the guidelines framed by the UGC. The promotions of the faculty under the **Career Advancement Scheme** are based on the API scores. It forms the primary means of assessing a faculty for promotion. The PBAS Proforma of the staff members are initially submitted to the Heads of the Departments and after assessment they provide a confidential report to the Registrar.

Every faculty member has the opportunity to self-appraise their efforts towards **teaching, learning and evaluation related activities and professional development related activities and research and academic contribution**. The faculty members are **encouraged** to write books and publish research articles. The teaching staff are permitted to undergo orientation, refresher, and short-term courses to upgrade their skills, while the non-teaching for their departmental examinations.

The Welfare Measures and various schemes for teaching and non-teaching staff are detailed below:

1. NAAC A++
2. NIRF Ranking
3. Multi-Disciplinary University
4. Introducing New Programmes
5. Requirement of Additional posts for Teaching and Non-Teaching Staff
6. Promotions to Teaching and Non-Teaching Staff Members
7. Educational Research at Global level
8. Collaboration with other institutions for research
9. Inviting visiting Professors with updated knowledge to teach our students/scholars
10. Develop or install an Educational Studio in the standard of Global Level.
11. Providing best research facilities for teachers and students
12. CAS Career Advancement Scheme
13. Leave for attending Overseas Project/ Conference
14. Grant of Study leave
15. To put in place a well-equipped Gymnasium
16. Internet and free Wi-Fi on the campus
17. Maternity Leave